

No.F.3/2/14-15/Fin(B)/ 816
GOVT. OF NCT OF DELHI
FINANCE (BUDGET) DEPARTMENT

4th Floor, A-Wing
Delhi Sectt., New Delhi
Dated: 27/12/2016

To

All Heads of Departments
Govt. of NCT of Delhi/New Delhi

Sub: **Reg. Classification of expenditure in respect of contingent paid staff, Grant-in-Aid and the lump-sum provision.**

Sir,

I am directed to say that details of object head of classification of expenditure is provided in GID (1) below Rule (8) of Delegations of Financial Powers Rules, 1978 and the Departments are supposed to follow the object class of expenditure while preparing the Budget Estimates. Further, it is also informed that while inviting Budget Estimates/Revised Estimates all the Departments have been requested to prepare the Budget Estimates taking into consideration the provisions of GFR and Delegation of Financial Powers for the purpose of Classification of Expenditure under relevant object head. Special attention has been invited relating to lump-sum provisions, Grant-in-Aid, Detailed Object Head Information Technology and token provision relating to schemes.

As per the list of Objects Head below Rule 8 of Delegation of Financial Powers, 1978, the Object Head (02) – Wages. This will include wages of labourers and of staff at present paid out of contingencies.

The Object Head (13) – Office Expenses is meant for expenses including all contingent expenses for running an office such as furniture, postage, purchase and maintenance of office machines and equipment, liveries, hot and cold weather charges (excluding wages of staff paid from contingencies), telephones, electricity and water charges, stationery, printing of forms, purchases and maintenance of staff cars and distinct from vehicles for functional purposes like ambulance, vans, etc. This will also include POL expenses on vehicles for office use.

The Object Head (42) – is for lump-sum provisions and will include expenditure in respect of schemes/sub-schemes/organizations where the provision does not exceed Rs. 10 lakh. In all other cases, break-up by other objects of expenditure must be given.

It has been observed that some of the Departments are not following the procedures as prescribed in Delegation of Financial Powers Rules for classification of Expenditure and are still incurring expenditure under different class of Object Head.

You are, therefore, requested to look into the matter and make necessary arrangements for incorporating the budget provision under relevant Head of Accounts in the Budget Estimates for 2017-2018 immediately. It is also informed that no payment will be released to the Departments in case the budget provisions are not under the proper Object Head as per Delegation of Financial Powers Rules. This exercise may be completed within a week of issue of this letter.

Yours faithfully,



(Alok Swarup) 27/12/16

Spl. Secretary (Finance)