

F.2(5)/2015-16/Fin.(B)/DSF(B)/ 302-309  
Govt. of N.C.T. of Delhi  
Finance (Budget) Department

MOST IMMEDIATE

12/02/16  
4<sup>th</sup> Level "A" Wing,  
Delhi Secretariat, New Delhi  
Dated : February 12, 2016.

To  
All HODS'  
(As per list enclosed)  
Govt. of N.C.T. of Delhi  
Delhi/New Delhi.

**Sub.:- Revised Estimates 2015-16 in respect of Non-Plan.**

Sir/Madam,

I am directed to convey the figures of Revised Estimates 2015-16 (Non Plan) in respect of your department with the stipulation that **the expenditure under Non Plan heads during the current financial year (2015-16) should be restricted to Revised Estimates 2015-16 or Budget Estimates 2015-16 whichever is less.** In case expenditure under any of the head(s) pertaining to your department is likely to exceed the above limits, necessary allocation of Funds by re-appropriation (after locating matching saving under any other Non-Plan head except salaries) should be obtained from Finance (Budget) Department before actually incurring the expenditure. For re-appropriation of the funds, proposal may be submitted in department's file only along with a detailed note and justification as provision of DFPR/GFR to the Finance Budget well in advance. No expenditure should be incurred in anticipation of approval for additional funds.

It is also requested that the **economy instructions** issued by the Finance Department from time to time should be strictly observed while incurring the expenditure.

Yours faithfully,

  
(K.N. SHARMA)

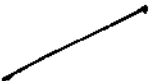
Dy. Secretary Finance (Budget)

NO.F.2(5)2015-16/Fin.(B)/DSF(B)

Dated: February 12, 2016.

Copy forwarded for information and necessary action along with a copy of Revised Estimates 2015-16 (Non-Plan) to:

1. Controller of Accounts, Govt. of NCT of Delhi, Vikas Bhawan New Delhi.
2. Dy. Secretary Finance (-I/II/III/IV/V/VI/A/c) Govt. of NCT of Delhi.
3. Website of Finance Department.

  
(K.N. SHARMA)  
Dy. Secretary Finance (Budget)