

Finance (Budget) Department
Govt. of National Capital Territory of Delhi
Delhi Secretariat, I.P.Estate, New Delhi.

No.F.2 (1)/2015-16/Fin.(B)/dsfb/712-14

Dated. 14/05/15

To

All the Principal Secretaries/Secretaries/HOD's
Govt. of NCT of Delhi.
Delhi/New Delhi.

Subject: Regular Budget 2015-16.

Sir/Madam

The budget of Govt. of NCT of Delhi for 2015-16 was presented before the Legislative Assembly and a vote on account for a period of three months was approved and assented by Hon'ble LG.

While presenting the Budget 2015-16 and seeking Vote on Account, the Hon'ble Deputy C.M/Finance Minister informed the house that the Government wanted to have a fresh look into the complete budgetary process at the time of Regular Budget and intend to prepare a Plan for optimum utilization of its resources in complete partnership with common man for addressing their issues and problems for preparations of future plans. The Annual Financial Statements and Detailed Demands for Grants though are for full year, they will be revised at the time of presentation of Regular Budget for the year 2015-16

The Budget provisions for the financial year 2015-16 made under various Heads of Account in the Detailed Demand for Grants are already available with the Departments. In Regular Budget a new head of account or a new Plan Scheme which has not been included in the Budget Estimates 2015-16 can be included. The department(s) can re-assess requirement of their funds under Plan and Non-Plan schemes taking into consideration the present scenarios within the existing allocation of Department.

Attention is also invited to the Budgetary provisions under Object Head 42 in Detailed Demand for Grants for 2015-16, generally lump-sum provision is not made in the budget except where urgent measures are to be provided for meeting emergent situation or for meeting preliminary expenses on the scheme/project which has been accepted in principle for being taken up in the financial year. In such cases also the provision is to be limited to the requirement of preliminary expenses and for such initial outlays as for example, collection of material, recruitment of skeleton staff etc. The Department may therefore provide breakup of the expenditure by other objects of expenditure in regular budget where the provision is more than Rs.10 lakh.

I would like to request you to carefully re-assess the requirement of funds under Plan & Non Plan scheme of your Department and the offices/institutions under your administrative control to reassess their requirement of funds for 2015-16 within the existing allocations as per detailed demands for grants alongwith incorporations of new plan initiatives. Changes in Plan-provisions will also be as a result of exercise undertaken by this government for formulation of the Budget in partnership with common man. In this regard the Planning Department vide DO dated 06.05.2015 had already provided the copy of suggestions received from public/institutions to your Department for further action. The Department will ensure that these initiatives are taken into account while formulating the budget provisions for 2015-16 and appropriate proposals provided to Planning Department accordingly.

In addition to the above bifurcation of the Lump-sum provisions under the Object Head Office Expenses for the year 2015-16 is also to be provided by all the departments in the enclosed proforma (Annexure-D).

Attention is also invited to this office U.O No.Prsecyfin/95-101 dated 10.04.2015 regarding intensive review of departments by Hon'ble Chief Minister. The information asked vide Para-5 of the U.O regarding Fixed Assets especially Land & Building and Equipments costing more than 1 crore acquired by the department in the last 05 years may also be provided with the Regular Budget 2015-16.

In view of the above, you are requested to send the requisite information in respect of Plan Schemes to the Planning Department and the Non-Plan to the Finance (Budget) Department by 21.05.2015 positively. In case there is no change in respect of your department a nil report is to be sent by the due date. The information with regard to the Fixed Assets and the bifurcation of the Budget under Object Head Office Expenses is to be provided by all departments.

Yours faithfully,

Encls. As above



(S.N.Sahai)

Principal Secretary (Finance)

No.F.2 (1)/2015-16/Fin. (B)/dsfb/712-14

Dated. 14/05/15

Copy forwarded to the following for information:-

1. The Spl. Secretary-Cum-Director, Planning Department, GNCTD. The complied report of Plan expenditure may be send to the Finance (Budget) Department for further action.
2. The Controller of Account, GNCT of Delhi, Principal Accounts Office, Vikas Bhawan, New Delhi.



Dy. Secretary Finance(Budget)

Annexure-D

List of items - Bifurcation of the Lump-sum provisions under the Object Head Office Expenses for the year 2015-16

S.No.	Items	(Rs. In Thousand.)
1.	Stationery	
2.	Telephone (s) Charges	
3.	Electricity Charges	
4.	Water Charges	
5.	Furniture including Purchase and Maintenance	
6.	Printing of Forms/ Registers etc.	
7.	Petrol, Diesel	
8.	Purchase and Maintenance of Staff Car	
9.	Office Equipments	
10.	Miscellaneous	