

**Most Immediate  
Time Bound**

No.F.2 (2)/2016-17/Fin (B)/dsfb/ 1278  
Finance (Budget) Department  
Govt of National Capital Territory of Delhi

Delhi Secretariat,  
A-Wing, 4<sup>th</sup> Floor,  
IP Estate New Delhi.  
Dated: 31/5/16

**Subject: First batch of Supplementary Demands for Grants for 2016-17.**

The First batch of Supplementary Demands for Grants for 2016-17 is to be presented to Legislative Assembly in the ensuing session of Legislative Assembly.

The following types of Supplementary Demands will be considered for inclusion in this batch:

(a) Additional funds immediately required which can be met by re-appropriation of savings in the grant but require prior approval of Legislative Assembly under the New Service/New Instrument of service Rule. In all such cases, department will provide full details of savings available (Revenue/Capital and Charged/Voted) of the grant, for token supplementary.

In case where the savings are available in the Revenue/Capital Section or Charged/Voted section and expenditure is to be incurred in another section (Revenue/Capital or charged/Voted) full requirement may be proposed as a technical supplementary.

It may be noted that the savings against which the full amount is proposed in a different section, will be committed for surrender and not be available for re-appropriation.

(b) Cases where Finance Department has specifically advised to obtain Supplementary Demand.

(c) Payment against court decree which cannot be postponed, if any.

The Audit has adversely observed on cases where the Department has obtained Supplementary Grants but final expenditure was less. Before sending the proposal all HOD's may, ensure that the proposals are made on the basis of realistic assessment of additional requirement of funds in each case.

The proposal for supplementary Demands may please be sent to the Finance (Budget) Department by 30.6.2016 positively and after due date no proposal for supplementary grants will be entertained. In case no reply is received by 30.6.2016 the report in respect of Department will be treated as Nil.

To

All the Principal Secretaries/  
Secretaries/Head of Departments,  
Govt. of NCT of Delhi,  
Delhi/New Delhi.

  
(S.N.Sahai) 27/5/16  
Principal Secretary (Finance)