

No.F.2 (2)/1/2021-22/Fin (B)/ 1094  
Finance Department  
(Budget Division)  
Govt of National Capital Territory of Delhi  
Delhi Secretariat, A-Wing, 4<sup>th</sup> Level, IP Estate New Delhi.

Dated: 29/06/2021

OFFICE MEMORANDUM

**Subject: First Batch of Supplementary Demands for Grants for 2021-22**

The First Batch of Supplementary Demands for Grants for 2021-22 is to be presented to the Legislative Assembly in the ensuing session of Legislative Assembly. The following types of Supplementary Demands will be considered for inclusion in this batch:

- (a) Cases where advance from the Contingency Fund have been given.
- (b) Additional funds immediately required which can be met by Re-appropriation of savings in the grant but require prior approval of Legislative Assembly under the New Service/New Instrument of Service. In all such cases, department will provide full details of savings available (Revenue/Capital and Charged/Voted) of the grant, for token supplementary.

In case where the savings are available in the Revenue/Capital Section or Charged/Voted Section and expenditure is to be incurred in another section (Revenue/Capital or Charged/Voted) full requirement may be proposed as a Technical Supplementary.

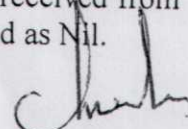
It may be noted that the savings against which the full amount is proposed in a different section, will be committed for surrender and not be available for Re-appropriation.

- (c) Cases where Finance Department has specifically advised to obtain Supplementary Demand.
- (d) Payment against court decree which cannot be postponed, if any.
- (e) Cases where excess expenditure has been allowed as per Appendix-10 below Rule No.61 and 69 of GFRs, 2017.

2. All other cases will be considered at the time of review of budget at the stage of Revised Estimates 2021-22.

3 It is also informed that the Audit in its reports has pointed out that the departments had obtained Supplementary Demands for Grants but final expenditure was less than the original Budget Estimates. To avoid such adverse comments from Audit, it is requested that all Heads of Departments should ensure that the proposals are made on the basis of realistic assessment of the additional requirement of funds proposed in the Supplementary Demands for Grants in each case and will certify that funds so proposed in the Supplementary Demands for Grants will be fully utilised during the current financial year.

4 The proposal for Supplementary Demands for Grants may please be sent to the Finance Department, (Budget Division) by 15.7.2021 positively and in case no reply is received from the department by the said date, the report in respect of the department will be treated as Nil.



(Manju Sahoo)  
Joint Director (Budget)

To All the Principal Secretaries/ Secretaries/Head of Departments, Govt. of NCT of Delhi, Delhi/New Delhi.