

**REMINDER-3**  
**MOST IMMEDIATE**

No.F/6/1/2021-AC/JSFA/4231-4234  
**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**FINANCE DEPARTMENT**  
**HUMAN RESOURCE DIVISION: CADRE CONTROL UNIT**

'A' Wing, 4<sup>th</sup> Level, Delhi Secretariat,  
I.P. Estate, New Delhi 110002  
Ph: 22392133

Dated: 28/10/2021

To

1. Heads of Departments of the respective Departments, Govt. of NCT of Delhi.
2. Heads of the respective Autonomous Bodies/Grantee Institutions under Government of NCT of Delhi.


**Sub: Promotion to the post of Dy. Controller of Accounts on regular basis-reg.**

Sir/Madam,

Please refer to this office letter of even number 1487-1490 dated 18.06.2021 and subsequent reminder of even number 1922-1924 dated 26.07.2021 and 2692-95 dated 10.09.2021 vide which it was requested to provide Integrity Certificate, Departmental Vigilance Clearance and pending APARs/Non-Reporting Certificates(as applicable) of the Accounts Cadre officers whose names are under consideration for their promotion as Deputy Controller of Accounts on regular basis.

2. However, despite best of efforts put in by this Department, the requisite information/documents in respect of following officers are yet to be received from their department concerned:-

Sl. No	Name & Designation of the officer (S/Sh./Ms.)	Date of Birth	Present Department	Documents pending
1	P. Srinivas Rao, DCA (A)	01.06.1963	Education	APAR for 2018-19, 2019-20
2	Seena Jose, DCA (A)	07.05.1967	CNBC	APAR from 01.04.2019 to 31.03.2020
3	Padmanabha Pillai P., Sr. AO	04.11.1961	GTBH	APAR from 01.04.14 to 31.03.15, 01.04.15 to 06.10.15
4	Ashok Kumar, Sr. AO	26.09.1965	DTIDC	IC/VC from Pr. AO & DTIDC and APAR for 2018-19, 2019-20
5	Sunil Kumar, Sr. AO	27.05.1973	Pr. AO	APAR from 31.10.15 to 31.03.16, 01.04.16 to 18.07.16
6	Rakesh Misra, Sr. AO	12.11.1964	Pr. AO/FD	APAR from 06.07.17 to 31.03.18, 2019-20

  
28/10/2021

3. As you are aware, that IC/VC & APARs are mandatory for assessing the suitability of an officer for promotion and in case any officer not considered due to non-furnishing of requisite information/documents, the onus shall rest with concerned department only.

4. It is, therefore, once again requested to kindly arrange to furnish the requisite pending documents, in respect of above-mentioned officers, to this office **within a week time positively**, so as to finalize the cases of promotion.

5. This may kindly be treated as **Most Urgent**.

Yours faithfully,

  
28/10/2021  
(L.D. JOSHI)


**CONTROLLER OF ACCOUNTS (FD)**

No.F/6/1/2021-AC/JSFA/4231-4234

Dated: 28/10/2021

**Copy to :**

1. All officers concerned with the directions to pursue the matter with the concerned authorities and ensure to furnish the pending documents to this office immediately.
2. Website of Finance Department.

  
28/10/2021  
(L.D. JOSHI)

**CONTROLLER OF ACCOUNTS (FD)**