

REMINDER-2
MOST IMMEDIATE

No.F/6/2/2021-AC/JSFA/2405-2408
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE DEPARTMENT
HUMAN RESOURCE DIVISION: CADRE CONTROL UNIT

'A' Wing, 4th Level, Delhi Secretariat,
I.P. Estate, New Delhi 110002
Ph: 22392133

Dated: 26/08/2021

To

The Commissioner,
Trade & Taxes Department,
Govt. of NCT of Delhi.
Vyapar Bhawan,
I.P. Estate, New Delhi.

The Director,
Women and Child Development Department,
Govt. of NCT of Delhi,
1st Floor, Maharana Pratap ISBT Building,
Kashmere Gate, Delhi.

Sub: Promotion to the post of Sr. Accounts Officer - reg.

Sir,

Please refer to this office letter of even number 1570-1573 dated 24.06.2021 and subsequent reminder of even number 1919-1921 dated 26.07.2021 vide which it was requested to provide Integrity Certificate, Departmental Vigilance Clearance and pending APARs/Non-Reporting Certificates(as applicable) of the Accounts officers whose names are under consideration for their promotion to the post of Sr. Accounts Officer.

2. However, despite best of efforts put in by this Department, the requisite information/documents in respect of following officers are yet to be received from their department concerned:-

Sl. No	Name & Designation of the officer(S/Sh.)	Date of Birth	Present Department	Documents pending
1	Vinay Madan, AO	11.08.72	Trade & Taxes	IC/VC
2	Sanjay Kr. Bhargava, AO	08.01.64	WCD	APAR from 20.09.16 to 31.03.17

3. As you are aware, that IC/VC & APARs are mandatory for assessing the suitability of an officer for promotion and in case any officer not considered due

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to non-furnishing of requisite information/documents, the onus shall rest with concerned department only.

4. It is, therefore, once again requested to kindly arrange to furnish the requisite pending documents, in respect of above-mentioned officers, to this office **within a week time positively**, so as to finalize the cases of promotion.

5. This may kindly be treated as **Most Urgent**.

Yours faithfully,

D. W. Dwivedi
(B.P. DWIVEDI)
JOINT SECRETARY (HRD)

No.F/6/2/2021-AC/JSFA/2405-2408

Dated: 26/08/2024

Copy to :

1. All officers concerned with the directions to pursue the matter with the concerned authorities and ensure to furnish the pending documents to this office immediately.
2. Website of Finance Department.

D. W. Dwivedi
(B.P. DWIVEDI)
JOINT SECRETARY (HRD)